

## WCCEAL Membership Rules

ALC Membership status is determined during each quarterly Membership Period.

- Membership conditions are assessed by DQA-BAL and the sponsors and updated by them on eQuality.
- Membership duties are assessed at the beginning of each Membership Period on eQuality.

Type of Criteria	Criteria	Updated by
Membership Conditions	State assisted living license.	DQA-BAL
	Membership in a sponsor association.	Sponsor
	Membership in a sponsor's QI program.	Sponsor
	No <i>extreme regulatory action</i> .	DQA-BAL
Membership Duties	Submit QI Variables on time quarterly. <ul style="list-style-type: none"> <li>• At least 3 quarters in any 4 consecutive quarters.</li> </ul>	eQuality
	Administer Satisfaction Survey on time yearly. <ul style="list-style-type: none"> <li>• Return at least 1 survey during the survey period.</li> </ul>	eQuality

Status	Rules	Consequences/Expectations
<b>Member</b> Regular Member New Member Gold Member	Satisfy <i>membership conditions</i> . Satisfy <i>membership duties</i> .	<ul style="list-style-type: none"> <li>• Included on the public WCCEAL membership list.</li> <li>• Regulatory flexibility if ALC also qualifies for abbreviated survey.</li> </ul>
<b>Suspended</b>	Fail to satisfy <i>membership duties</i> .	<ul style="list-style-type: none"> <li>• Not included on the public WCCEAL membership list.</li> <li>• Expected to resume or continue submitting.</li> </ul>
<b>Deactivated</b>	Fail to satisfy <i>membership duties</i> . After suspended for 4 consecutive quarters.	<ul style="list-style-type: none"> <li>• Not included on the public WCCEAL membership list.</li> <li>• Sponsor must dis-enroll ALC during next membership period.</li> </ul>
<b>Former</b>	Change of ownership or license number.	<ul style="list-style-type: none"> <li>• Not included on the public WCCEAL membership list.</li> <li>• ALC member users may obtain read-only access (with sponsor's approval if applicable).</li> </ul>
<b>Dis-enrolled</b>	No longer a member of WCCEAL.	<ul style="list-style-type: none"> <li>• Not included on the public WCCEAL membership list.</li> <li>• Users lose website access for that ALC.</li> <li>• To rejoin WCCEAL, ALC must re-enroll.</li> </ul>

<b>New Member</b>	<ul style="list-style-type: none"> <li>• The ALC has been enrolled for less than 2 quarters.</li> </ul>
<b>Gold Member</b>	<ul style="list-style-type: none"> <li>• The ALC has been enrolled and in good standing for more than 2 quarters.</li> <li>• If the ALC was required to submit the most recent QI Variables, they must have submitted them on time and have looked at their new QI Variables reports by the end of the Reports Review Period.</li> <li>• If the ALC was required to administer the most recent Satisfaction Survey, they must have reached the 25% return rate and have looked at their new Satisfaction Survey reports by the end of the Reports Review Period.</li> </ul>

## Getting Back to Good-Standing

Status	Resolution
Suspended due to QI variables membership duties.	Continue submitting until have 3 quarters of submissions in last 4 consecutive quarters.
Suspended due to Survey membership duties.	<ul style="list-style-type: none"> <li>Continue submitting QI variables and administer the next year’s Satisfaction Survey with at least 1 response.</li> <li>Suspension will be lifted after 2 quarters.</li> </ul>
Dis-enrolled due to DQA-BAL membership conditions.	Resolve failures to meet DQA-BAL conditions, re-enroll.
Dis-enrolled due to sponsor membership conditions.	Resolve failures to meet sponsor conditions, re-enroll.
Deactivated due to suspension for 4 consecutive quarters.	Sponsor petitions the WCCEAL advisory group on behalf of ALC.

## Extreme Regulatory Action

- Two or more statement of deficiencies within a rolling 12 month period that included any violation(s) that meet any of the following:
  - Enforcements based on the statement of deficiency delivery date.
  - Results in serious harm, has a potential for serious harm, or indicates a breakdown in facility systems that could lead to serious harm.
  - Creates a condition or occurrence that presents a substantial probability that death or serious mental or physical harm to a resident will result (or did occur).
  - Creates a condition or occurrence that presents a direct threat to the health, safety or welfare of a resident.
- An enforcement order for no-new-admit, impending revocation, or revocation order within a rolling 12 month period.

## Extraordinary Circumstances

In the case of extraordinary life changing events (e.g., medical crisis) experienced by ALC staff who are responsible for performing WCCEAL duties, the ALC’s sponsor may petition the WCCEAL advisory group by submitting a duty waiver request one week prior to the monthly meeting. The request will be discussed at the meeting, and present members of the advisory group will decide, by majority vote, whether or not to grant the ALC an exemption from the membership duty.

Waiver requests should not be a reaction to an ALC being moved into suspension, but rather the result of a sponsor’s attempt to help an ALC complete their duties and determining that extraordinary circumstances will prevent that from happening.

*Timeline: Rules took effect on November 15, 2014  
Timeline and rules were amended 2025.*